

SYLLABUS

Practice based education in the management area 15 credits G0015N

Verksamhetsförlagd utbildning inom ekonomiområdet

Course syllabus admitted: Autumn 2023 Sp 1 - Present

**DECISION DATE
2023-02-15**

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Verksamhetsförlagd utbildning inom ekonomiområdet

First cycle, G0015N

Education level	Grade scale	Subject	Subject group (SCB)
First cycle	U G#	Företagsekonomi	Business Administration

Main field of study

Business Administration, Economics

Entry requirements

In order to meet the general entry requirements for first cycle studies you must have successfully completed upper secondary education and documented skills in English language and for admission to this course the student must also have attained at least 120 credits of the compulsory courses in years 1 and 2 for the Degree of Bachelor of Science in Business and Economics or equivalent.

The following courses should be included in this and be completed entirely with at least a pass grade: Microeconomics (N0008N) 7,5 credits, Microeconomic applications (N0040N) 7,5 credits, Introductory Macroeconomics (N0011N) 7,5 credits, Applied Macroeconomics (N0012N) 7,5 credits, Management of business (O0017N) 7,5 credits, Principles of Marketing (M0015N) 7,5 credits, Introductory Course Accounting and Control (R0008N) 7,5 credits, Models for Management Control (R0009N) 7,5 credits, Scientific theory, research methods and ethics (G0012N) 15 credits, Strategic management (G0011N) 7,5 credits, Financial economics (N0038N) 7,5 credits, Legal introduction course (J0046N) 15 credits, Basic Statistics (S0009M) 7,5 credits and Applied statistics for social scientists (G0018N) 7,5 credits alternatively Data and analysis for business administration (G0013N) 7,5 credits or Data and analysis for economics (N0039N) 7,5 credits, or equivalent courses.

Admission to the course also requires that the student and the internship organization establish a, by the university approved, study plan.

Selection

The selection is based on 1-165 credits.

Course Aim

The course intends to provide the student with insights, knowledge, experience and increased understanding of the practices related to the profession of business and economics. This aims to provide a basis for a future work role within the profession.

After finalizing the course, the student shall have:

Knowledge and understanding

- acquired knowledge and experience of how work-related tasks and assignments manifest in practice within the business and economics profession

- reached understanding of how work-related situations within business and economics can be related to the acquired knowledge from previously finalized courses in business and economics

Proficiency and ability

- proficiency to establish contact with organizations to make agreements on the arrangement of work-related tasks and assignments relevant for the profession

- proficiency to apply models and theories related to business and economics for analysis, problem-solving, argumentation and recommendation in work-related situation within the profession

Ability to critically reflect and evaluate

- with models and theories related to business and economics as a point of departure, the ability to critically reflect on the execution of work-related task and assignments in practice and propose changes

- the ability to reflect upon and evaluate the acquired knowledge from previously finalized courses and their relation to work-related situations within the business and economics profession

Contents

The course mainly consists of the execution of work-related tasks and assignment within business and economics. The execution of work-related tasks and assignments takes place at the agreed organization. In addition, the student shall document in writing the practical insights, knowledge and experiences that is acquired and thereafter critically reflect and evaluate and propose changes.

Note! The course is only offered to students who meet the entry requirements, and the course requires that the student on one's own make an internship agreement with an organization arranged to meet the course aims.

For practical reasons, the entry requirements for finalized courses need to be fully completed no later than a week before the course starts. The agreement with the organization of an internship to realize the course needs to be confirmed via study plan approved by the course examiner. The approval of the study plan aims to ensure that the internship is relevant and within the boundaries of business and economics and that the planned tasks and assignments are related to the profession and enable examination of the course aims. In addition, the examiner needs to ensure that the student and the mentor assigned by the organization have come to terms with the guidelines and principles of the course (see the template for the study plan). The study plan needs to be handed to the examiner no later than one month before the course starts and approved no later than two weeks before the course starts.

Realization

Each course occasion's language and form is stated and appear on the course page on Luleå University of Technology's website.

The course is mainly realized at the organization of the agreed internship. The internship includes become familiar with the organization and its operation(s) and to, with the aid of a mentor, execute agreed tasks and assignments. In addition, the student shall use models, theories and knowledge previously acquired from the education within business and economics.

Another important part of the course is the written documentation of the student's practical insights, knowledge and experiences acquired during the course and to critically reflect and evaluate such insights in relation to the business and economics profession and education.

The written documentation takes the form of a logbook and is performed on an ongoing basis handed to an assigned supervisor on a weekly basis during the internship. In the end of the course, a final report is handed to the supervisor. The study instruction for the course provides details for the predetermined areas which needs to be treated in the logbook and final report. The main part of these areas are included in the examination of the course (see the heading "Examination"). Without exception, all logbooks and the final report needs to be handed to the mentor for the internship assigned by the organization.

Examination

If there is a decision on special educational support, in accordance with the Guideline Student's rights and obligations at Luleå University of Technology, an adapted or alternative form of examination can be provided. The student shall via an approved studyplan demonstrate an ability to:

1. Establish contact with an organization and make an agreement about internship including work-related task and/or assignments of relevance for the profession

The student shall on an ongoing basis via summarized logbooks and a final report in the end of the course demonstrate that the student:

2. Acquired insights, knowledge and experiences of how work-related tasks and assignments manifest in practice within the business and economics profession
3. Has proficiency to apply models and theories related to business and economics for analysis, problem-solving, argumentation and recommendation in work-related situation within the profession
4. Based on insights, knowledge and experiences of how work-related situations within business and economics can be related to the acquired knowledge from previously finalized courses in business and economics
5. Based on models and theories related to business and economics has the ability to critically reflect on the execution of work-related task and assignments in practice and propose changes with practical relevance

In order to pass the course, the student are also required to participate during at least eighty percent of the planned internship agreed and approved according to the study plan, and that, without exception, all logbooks and the final report are certified by the mentor assigned by the organization of the internship.

Unauthorized aids during exams and assessments

If a student, by using unauthorized aids, tries to mislead during an exam or when a study performance is to be assessed, disciplinary measures may be taken. The term "unauthorized aids" refers to aids that the teacher has not previously specified as permissible aids and that may assist in solving the examination task. This means that all aids not specified as permissible are prohibited. The Swedish version has interpretative precedence in the event of a conflict.

Remarks

The student needs to contact the course examiner immediately if the student is unable to finalize the internship for guidance and decision about how the course can be realized and finalized given the specific conditions.

Students must register for the courses themselves, or contact ETKS educational administration eduetks@ltu.se, no later than three days after the quarter commences. Failure to do so can result in the place being lost. This rule also applies to students with a guaranteed place.

Replaces the course G7001N, Organization based project in the management area.
The course cannot be included in the degree together with G7001N or other course with similar content due to overlap.

Overlap

The course G0015N is equal to G7001N

Course offered by

Department of Social Sciences, Technology and Arts

Modules

Code	Description	Grade scale	Cr	Status	From period	Title
0001	Compulsory assignments	U G#	15	Mandatory	S22	

Last revised

by Director of Undergraduate Studies Daniel Örtqvist, Department of Business Administration, Technology and Social Sciences 2023-02-15

Syllabus established

by Director of Undergraduate Studies Daniel Örtqvist, Department of Social Sciences, Technology and Arts 2021-02-17